



Action Required: New Standardized Discharge Summary Template

An important message from:

Victor Filadora, II, MD, MBA, Executive Vice President, Chief Physician Executive

This message is being shared with Catholic Health inpatient providers.

As part of our commitment to consistent, end-to-end continuity of care for patients, Catholic Health is implementing a **standardized discharge summary template** across the system.

Effective next Tuesday, June 23, all inpatient providers are required to use this template when discharging patients.

Why This Matters

This Epic-based form incorporates all documentation required to discharge a patient and is designed to:

- **Ensure consistent, accurate information** across all inpatient discharge summaries.
- **Improve communication and timely notification** to primary care providers (PCPs) in the community.
- **Leverage automation** by pre-populating key clinical data from patients' medical records (e.g., diagnoses, discharge disposition, etc.).

What We Need From You

Please review the tip sheet below to become familiar with the new discharge (DC) summary template. This material will also be available on the **Provider Dashboard**.

Tip Sheet: New DC Summary Template

On Tuesday, June 23, **this template will replace all existing DC summary forms** in Epic. You will no longer be able to use or create a pre-existing DC template.

Next Steps

We will send a follow-up email confirming when the template is officially live in Epic.

As we move forward, we will continue introducing additional standardized documents to support continuity of care for patients and their families. Your role in this transition is critical - thank you for your continued partnership and engagement.

Additional IT Questions?

CHS Help Desk | (716) 828-3600

Questions on Clinical Content?

Deborah Mazur, Manager, Clinical Documentation Integrity

dmazur@chsbuffalo.org