Register for Epic Classes in myCHU HealthStream

(For Physicians, Advanced Practice Providers)

Catholic Health has opened registration for classes that are designed to teach providers everything they need to know about Epic, our new Electronic Health Record (EHR).

The enclosed packet includes the following:

- Login instructions for myCHU HealthStream whether you have access to Catholic Health intranet or working from a location not connected to the healthcare system.

- Finding the curriculum bundle to meet your specialty, including Computer Based Learning, live online classes and personalization labs

- Navigating a customized "To Do" list, making class selection and registration easy to complete in minutes

- Instructions for accessing the classes you need

Providers should complete registration no later than August 1. Classes begin September 9. Note: Specialists Training Specialists Trainers do not need to register.

If you have any questions, feel free to email EpicTraining@chsbuffalo.org or call the Help Desk at 828-3600.

Learn more about Catholic Health's transformation to Epic.

Login to CH Now

CH Now

Sign in to **userweb.epic.com**
- select "Catholic Health System"
- click "Request an account"

Catholic Health

Registering for your Epic classes in HealthStream (Physicians, APP)

Logging in to HealthStream

1.	To access HealthStream from the intranet page, click on **myCHU HealthStream** left of the screen
	To access directly from this email, or while not on the Catholic Health network, click here: https://www.healthstream.com/HLC/chsbny
2.	Log in with your network user name and password

If you have any issues with accessing HealthStream,
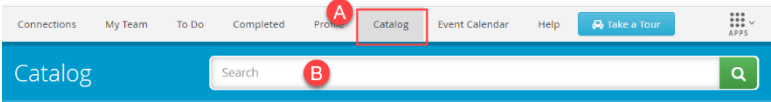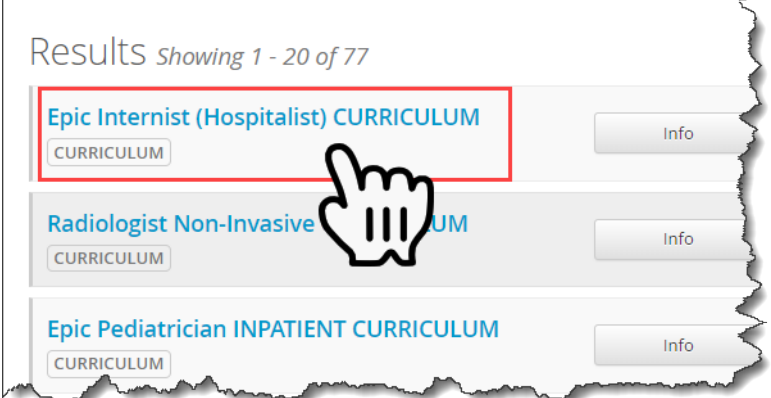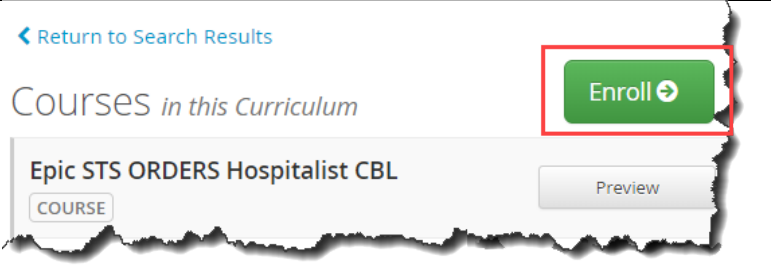please call the Help Desk at

(716) 828-3600

Questions? Email EpicTraining@chsbuffalo.org

Registering for Provider Curriculum 1

We have added Epic curriculum by specialty to HealthStream. If you select this curriculum, the items will be added to your To Do list as a "Bundle" so you know what class to enroll in and what Computer Based learning (CBL) courses you will need to complete

Each Provider's Epic curriculum will include:

- **Computer Based Learning (CBL)** that needs to be taken before attending your live class
- **Live class** – you will need to register for one
- **Personalization Lab** – the dates are not listed yet, you can schedule that at a later date

1.	**A.** From your main page, click on **Catalog** on the menu bar **B.** Type keywords in to the search bar	Connections My Team To Do Completed Profile Ⓐ Catalog Event Calendar Help 🚗 Take a Tour ⠿ APPS Catalog Search Ⓑ 🔍 Type <u>EPIC CURRICULUM</u> in the search bar to get a list of all the provider curriculums
2.	Click on the Blue Curriculum title to open it	**Results** *Showing 1 - 20 of 77* Epic Internist (Hospitalist) CURRICULUM [CURRICULUM] Info Radiologist Non-Invasive ...UM [CURRICULUM] Info Epic Pediatrician INPATIENT CURRICULUM [CURRICULUM] Info
3.	Click on **ENROLL**	‹ Return to Search Results **Courses** *in this Curriculum* Enroll ➲ Epic STS ORDERS Hospitalist CBL [COURSE] Preview

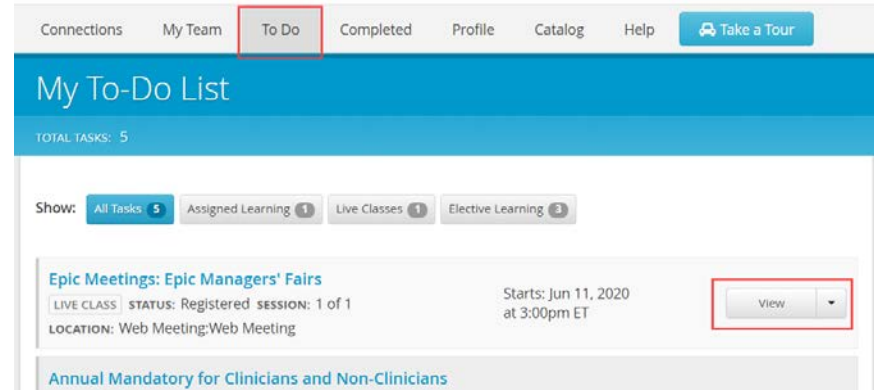|		
1.		**A.** From your main page, click on **ToDo** on the menu bar **B.** Click on Start next to the Curriculum in your Learning list
2.		All of your classes will start with EPIC STS **A.** Click on Start button to schedule your **LIVE** session **B.** Select **Choose Class**
3.		Choose the class you want to schedule and click on **Register**
4.		A popup menu will appear in the upper left hand corner • To add the meeting to your calendar, click on **View class details**
5.		The class detail screen will open. **A.** Click on **Add to Calendar** **B.** Click on the appointment in your status bar at the bottom of the screen to open
6.		The Outlook appointment will open. There is a link to the HealthStream course that you will need to access the course • Click on [Save & Close] to add to your calendar

Registering for Provider Curriculum 3

Accessing your session Online

The links for your live online session are not available yet. They will be posted at a later date.

You can click on the link in your appointment to open up the class within HealthStream, or you can access directly through HealthStream. Below are the instructions for finding it within HealthStream

Connections My Team To Do Completed Profile Catalog Help 🚗 Take a Tour **My To-Do List** TOTAL TASKS: 5 Show: **All Tasks 5**	Assigned Learning 1	Live Classes 1	Elective Learning 3 **Epic Meetings: Epic Managers' Fairs** LIVE CLASS	STATUS: Registered SESSION: 1 of 1 Starts: Jun 11, 2020 View ▼ LOCATION: Web Meeting:Web Meeting at 3:00pm ET **Annual Mandatory for Clinicians and Non-Clinicians**	**A.** Click on **To Do** tab within HealthStream **B.** Click on View next to your meeting
Attend Online Dial-in numbers, meeting IDs, and access codes are sometimes shown in advance by clicking the button. Some web meeting systems may require software to be installed. Join Class Online ⬅	The Meeting detail opens • About half way down the screen, click on Join Class Online

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