



TO: Providers

FROM: Dr. Hans Cassagnol, Executive Vice President & Chief Physician Executive
Dr. Michael Galang, Senior Vice President & Chief Information Officer

DATE: June 5, 2020

RE: Primary Fax Number Requested

Catholic Health will be converting to Epic for its new Electronic Health Record with go-live **Nov. 1**. Among the changes included in the transition is using one fax number for each provider.

You are being contacted because the provider, or providers, in your facility currently has multiple fax numbers listed in our records where their reports are being sent. Epic allows for only one fax number per provider.

We are in the process of updating our records. Please provide the following information:

- 1. Which providers work at your site (name, title and NPI number)**
- 2. The name of the group/practice/clinic at this site**
- 3. The preferred (primary) fax number that EACH provider wishes to have listed for them. It may be the same one for all providers at your site. It could be different for those who work at multiple locations.**
- 4. The name and phone number of the person completing this form in the event we have questions.**

Please complete the form on the attached page or [click the form here](#) for a digital version and promptly return to us so we can seamlessly deliver your results now and when Epic goes live. If you have more than five providers, click the "add more providers" option or download the attached Excel document and return to Catholic Health.

Reply to this request via email, phone or mail from my contact information below **no later than June 30, 2020**. Thank you for your cooperation.

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