SOARIAN PROVIDER UPDATE

Date: August, 2017 UPDATE 58: ALL SOARIAN SITES

(Catholic Health

Providers <u>MUST</u> Choose Correct Visit (Encounter)

Effective Immediately

Reason for Change: Providers are placing notes and orders on incorrect patient visits, *Directly Impacting* Billing, Lab and HIM.

Instructions:

- When searching for a patient to place orders, notes and/ or updating your records post discharge you <u>MUST</u> first go to the <u>Visit tab</u>

Cerner Valerie Sto	one, RN <u>B5E</u>				+++ E	Ci Q	P 🛉 🤅	\$	Log Off
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 Once you're on the visit page you look on the <u>left</u> and <u>select the</u> <u>inpatient</u> (IP) visit you need to add your notes and or orders to. You can then continue on to your Orders tab or Clinical Summary.

✓ <u>Please Note</u>: The BLACK house Icon ▲ signifies a closed/ discharged visit. The OPEN house icon △ signifies a current open or future visit.
***Ensure you are not writing a note or order on a future visit.