

# SOARIAN PROVIDER UPDATE

Date: August, 2017

UPDATE 58: ALL SOARIAN SITES



## Providers **MUST** Choose Correct Visit (Encounter)

***Effective Immediately***



**Reason for Change:** Providers are placing notes and orders on incorrect patient visits, **Directly Impacting** Billing, Lab and HIM.

### **Instructions:**

- When searching for a patient to place orders, notes and/ or updating your records post discharge you **MUST** first go to the **Visit tab**

The screenshot shows the Cerner EHR interface. The navigation bar at the top includes 'Patient Record', 'Clinical Summary', 'Charting', 'Plan of Care', 'Orders', and 'Visit'. The 'Visit' tab is circled in red. Below the navigation bar, there is a list of visits on the left. The visit on 08/18/2017 at 17:17 is highlighted with a red circle and labeled 'IP'. A red arrow points from this visit to the 'Visit Details' section on the right. In the 'Visit Details' section, the 'Visit Type' is set to 'Inpatient' and the 'Visit Date' is '08/18/2017 17:17'. Another red arrow points from the 'Visit' tab to the 'Visit' section of the navigation bar.

- Once you're on the visit page you *look on the left* and **select the inpatient** (IP) visit you need to add your notes and or orders to. You can then continue on to your *Orders tab* or *Clinical Summary*.

★ **Please Note:** The **BLACK** house icon  signifies a closed/ discharged visit. The **OPEN** house icon  signifies a **current open** or **future visit**.  
***\*\*\*Ensure you are not writing a note or order on a future visit.***